

ROYAL WOOTTON BASSETT TOWN COUNCIL

Minutes of a Meeting of the Revenue & Resources Committee held on Thursday 22nd March 2018 at 7.30pm in Manor House, Lime Kiln, Royal Wootton Bassett.

PRESENT: Councillors: Robert Anstee, Steve Bucknell, Mike Farrow, Mike Leighfield, Jenny Stratton and Steve Walls.

Also in attendance: Councillors: David Bowler, Mary Champion, Paul Heaphy and Caroline Redmond.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Services Manager and Kelly Warren, Committee Clerk and Administrative Officer.

38. APOLOGIES

Apologies for absence were received from Councillor Nic Hughes and Marion Sweet.

39. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with sections 10 and 12 of Wiltshire Council's Members Code of Conduct, as adopted by Royal Wootton Bassett Town Council at a meeting held on 12th July 2012.

RESOLVED to note that no Declarations of Interest were made.

40. CHAIRMAN'S ANNOUNCEMENTS

The Chairman updated the Committee on the following: -

- a) Community Hub – Meeting with Councillor John Thompson and Laurie Bell was postponed due to the snow. A new date will be arranged in due course.
- b) Referendum – The steering group met on Thursday 22nd March 2018 where it was agreed to hold 2 community events to get the message out to the public to vote yes. These will be held on Saturday 7th April 2018 at 9.30am by the Post Office and Wednesday 18th April 2018 at 9am by the Town Hall. A crib sheet will be sent out to Members to help with any questions from residents.

41. CONFIRMATION OF MINUTES

RESOLVED to confirm and sign minutes of a meeting of the Committee held on Thursday 25th January 2018 [R&R/5/2017-2018], Copy previously circulated.

42. CHILD PROTECTION AND SAFEGUARDING AND ACCESS AUDIT POLICY

The Town Council had a request for the above two policies from the Museum Group so that they could use the documents as part of a grant application they wish to submit.

At a meeting of the Full Council held on Thursday 22nd February 2018 the policies were examined and recommendations were made. It was resolved to amend the policies and to refer them to the Revenue and Resources Committee for approval.

Councillor Nic Hughes suggested the following amendments to the Child Protection and Adult Safeguarding policy prior to this meeting;

- To include ageism and homophobia as unacceptable behaviour.

- Jones Chemist and Seasons Café have changed hands recently and it should be checked with them that they are still part of the Dementia and Safe Spaces scheme.

It was confirmed to the Committee that the above amendments have been made.

RESOLVED to adopt both policies.

43. CALENDAR OF MEETINGS

At a meeting of the Full Council held on Thursday 22nd February 2018 the Council adopted all the dates with the exception of 25th October 2018 and 1st November 2018 due to it being half term.

As requested by the Council these dates have been revised to 4th October 2018 and 8th November 2018. A copy of the revised calendar was previously circulated.

RESOLVED to adopt the revised dates.

44. COMMUNITY HUB

The Chairman provided an update to the Committee by way of a Chairman Announcement.

45. COMMUNICATIONS

The Committee was asked whether it wished to issue any press releases or other communications in respect of the committee agenda items.

RESOLVED not to issue any communications in respect of the agenda items.

46. EXCLUSION OF THE PUBLIC AND PRESS

The Committee was asked that members of the public and press be requested to leave the meeting to allow discussion of the establishment, property and finance matters it is considered the publicity would be prejudicial by reason of the confidential nature of the business to be transacted.