

ROYAL WOOTTON BASSETT TOWN COUNCIL

Minutes of a Meeting of the Revenue & Resources Committee held during the course of the Council Meeting on Thursday 31st May 2018 at Manor House, Lime Kiln, Royal Wootton Bassett.

Present: Councillors: Steve Bucknell, Mike Farrow, Nic Hughes, Jenny Stratton and Marion Sweet.

Also in Attendance: Councillors: Robert Anstee, Janet Georgiou, Paul Heaphy, Sue Hughes, Caroline Redmond, Steve Walls and Steve Watts.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Services Manager, Kalpesh Patel, Accountant, Emily Maiden, Committee Clerk and Gill Welsman-Clarke, Administrative Officer.

Apologies: Councillors: David Bowler, Mary Champion and Mike Leighfield.

1. ELECTION OF CHAIRMAN

RESOLVED that Councillor Mike Leighfield, be elected Chairman for the ensuing Civic Year.

2. ELECTION OF VICE CHAIRMAN

RESOLVED that Councillor Mike Farrow be elected Vice Chairman for the ensuing Civic Year.

3. **ELECTION OF SUB-COMMITTEES AND WORKING PARTIES**

RESOLVED that the following Members be elected to the respective Sub Committees and Working Parties: -

[a] Personnel Sub Committee (3 Members)

The Committee was reminded that it is Council policy that members of the Personnel Committee should have undertaken, or be prepared to undertake suitable training in Personnel issues.

The Chairman Mike Leighfield, Councillor Steve Bucknell and Councillor Marion Sweet.

[b] Appeals Panel (3 Members)

This panel would be convened in the event of having to hear an appeal against a decision of the Personnel Sub Committee. It must therefore comprise of different Members.

Councillors Paul Heaphy, Caroline Redmond and Steve Watts.

Meeting Closed 8.10pm